Robert L. Bigham 480 River Styx Rd.

Hopatcong, NJ 07843 Phone: (973) 398-7378 Cell: (973) 557-1813

Email: RobertLBigham@teleworm.us

January 28, 2009
Dear Sir or Madam:
Please accept the contents of this package as intent of my application for employment with your establishment.
In fact, past educational and work experiences, make me a strong candidate. These experiences include my educational endeavors (BS from Missouri State University expected May 2009) in addition to my 5+ years of community service, extracurricular, and club membership activities. I believe this increases written communication skills, fosters leadership, supports teamwork, creates networking ties, and offers hands-on training through real life experiences.
I am able to handle multiple tasks at once and learn quickly. In fact, my effective leadership includes:
• Fluent in English and Gujarati; Conversational in Spanish and Hindi.
 Manager of Subway (2003-2007) and Greenhill Dry Cleaners (2004-2006). Active member of the American Institute of Chemical Engineers (Fall 2006-present).
 Continuous Heat Transfer: Submitted final report on the effects of temperature and flow rates. Flow in Pipes: Observed and recorded pressure drops using venture and orifice meters.
Opportunity to discuss my credentials with you at a mutually convenient time would be greatly appreciated. Thank you for all consideration.
Sincerely,

Robert L. Bigham